



Mustard Tree Counselling

Data Protection Statement

I, Clare Ayebare, will collect the following information about you, in order to contact you about your counselling session:

- Your Name
- Your address
- Your phone number
- Your email address
- Your next of kin

I am registered with the Information Commissioners Office (ICO) as the Data Controller for my business. The protection of your data is very important to me and it is stored on my electronic devices which are password protected. Two months after our working relationship has ended, your information will be deleted.

Please contact me in the first instance if you feel there has been a breach of your data and you wish to make a complaint.

If you are not satisfied with my response, you can contact the Information Commissioners Office at ico.org.uk or on 0303 123 11 13

Living Therapeutic Will

In the event of my death or serious illness a nominated person will receive the contact details of all my current clients in order to inform them of my situation.
